

**DAKOTA COUNTY
COMMUNITY SERVICES COMMITTEE OF THE WHOLE**

October 19, 2010

9:00 a.m.

Room L139, Western Service Center, Apple Valley

AGENDA

1. Call to Order and Roll Call

Note: Any action taken by this Committee of the Whole constitutes a recommendation to the County Board.

2. Reports

Extension Committee

3. Introductions

4. Audience

Anyone in the audience wishing to address the Committee on an item not on the Agenda or an item on the Consent Agenda may come forward at this time. Comments are limited to five minutes.

5. Approval of Agenda (Additions/Corrections/Deletions)

6. Consent Agenda

6.1	Minutes of the September 21, 2010 Community Services Committee of the Whole Meeting	3
6.2	<i>Social Services</i> - Proclamation Of Adoption Month In Dakota County, November 2010.....	11
6.3	<i>Community Corrections</i> - Approval Of 2011 Per Diem For The Juvenile Services Center.....	13
6.4	<i>Social Services</i> - Authorization To Execute Amendment To East Metropolitan Adult Crisis Stabilization Cooperative Agreement With Ramsey County	15

7. Regular Agenda

7.1	<i>Community Services Administration</i> - Update On Service Management Authorization And Rate Tracking System	21
7.2	<i>Social Services</i> - Update On Status Of Health Plan Contracts For Preferred Integrated Network And Mental Health Targeted Case Management	23
7.3	<i>Social Services</i> - Authorization To Execute Contracts For Chemical Dependency Treatment Services.	25

8. Community Services Director's Report

9. Adjournment

**The next scheduled meeting is Tuesday, November 9, 2010, 9:00 a.m.
Conference Room L139
Western Service Center, 14955 Galaxie Ave, Apple Valley MN 55124
For more information please call 651-554-5742.**

**COMMUNITY SERVICES COMMITTEE
OF THE WHOLE**

**Minutes of the Meeting
Tuesday September 21, 2010
9:00 a.m.**

Room L139, Western Service Center

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 9:02 a.m. by the Chair, Commissioner Kathleen A. Gaylord. Those in attendance:

Commissioner Kathleen A. Gaylord
Commissioner Thomas Egan
Commissioner Nancy Schouweiler
Commissioner Liz Workman
Commissioner Paul J. Krause

Absent:

Commissioner Joseph A. Harris
Commissioner Willis E. Branning

Also in attendance were: Brandt Richardson, County Administrator, Kelly Harder, Community Services Division Director, and Jay Stassen, County Attorney's Office.

2. REPORTS

Chair Katie Tinderholm (Chair) and Eileen Ward (Consumer/Member) reported for the Dakota County Local Advisory Council for Adult Mental Health.

3. INTRODUCTIONS

There were no introductions.

4. AUDIENCE

Chair Gaylord asked if anyone in the audience wished to address the Committee on an item not on the agenda or if anyone wished to discuss an item on the Consent Agenda. No one appeared.

5. APPROVAL OF AGENDA

Moved by Commissioner Egan, seconded by Commissioner Workman, and passed on a 5-0 vote to approve the agenda.

6. CONSENT AGENDA

Moved by Commissioner Workman, seconded by Commissioner Schouweiler, and passed on a 5-0 vote to approve the consent agenda.

6.1 Minutes Of The August 17, 2010 Community Services Committee Of The Whole Meeting

6.2 Ratification Of Premerger Northwest Airlines Special Dislocated Worker Project, Authorization To Execute Agreement With Minnesota Department Of Employment And Economic Development, And Authorization To Amend 2010 Employment And Economic Assistance Budget

WHEREAS, on January 4, 2010, Dakota-Scott Workforce Services was notified by the Minnesota Department of Employment and Economic Development (DEED) of a Request for Information (RFI) for qualified Dislocated Worker service providers to serve Northwest Airlines (NWA) employees being laid-off; and

WHEREAS, Dakota-Scott Workforce Services responded to the RFI in collaboration with Anoka County, Washington County, Employment Action Center, HIRED, and Minnesota (MN) DEED/Dakota County Job Service, and was notified on January 14, 2010, that it was the successful proposer; and

WHEREAS, by Resolution No. 10-181 (April 6, 2010), the Dakota County Board of Commissioners authorized the acceptance of funds and the execution of related contracts for employment and training services through the use of State Special Dislocated Worker funds; and

WHEREAS, on May 18, 2010, Dakota-Scott Workforce Services was notified that the State Special Dislocated Worker funds of \$300,000 were to be returned to the state and replaced with the Federal National Emergency Grant (NEG) funds in the amount of \$2,596,362; and

WHEREAS, on May 21, 2010, the Dakota-Scott Workforce Investment Board approved a motion to accept the Federal NEG funds; and

WHEREAS, by Resolution No. 10-389 (August 10, 2010), the Dakota County Board of Commissioners authorized an amendment to the 2010 Employment and Economic Assistance (E&EA) budget to reduce it by \$300,000, and increase it to add the Federal NEG funds in the amount of \$2,596,362; and

WHEREAS, on September 2, 2010, DEED notified Dakota-Scott Workforce Services that the amount allocated for the State Special Dislocated Worker Project funding would be \$592,970 to serve 140 individuals in addition to the 613 individuals being served through the Federal NEG funds; and

WHEREAS, the Dakota-Scott Workforce Investment Board accepted the funding from DEED at its September 17, 2010, meeting; and

WHEREAS, staff requests authorization to accept the funding from DEED and amend the 2010 E&EA budget to add \$592,970.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the Premerger Northwest Airlines Special Dislocated Worker Project proposal submitted to the Minnesota Department of Employment and Economic Development by Dakota-Scott Workforce Services; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute an agreement with the Minnesota Department of Employment and Economic Development to accept Premerger Northwest Airlines Special Dislocated Worker Project funds in the amount of the grant awarded, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the 2010 Employment and Economic Assistance budget is hereby amended as follows:

Expense
Direct Program

Pre-Merger NWA Dislocated Worker Funds
\$533,673

Total Expenses	\$533,673
Revenue	
DEED	\$592,970
Increase in Fund Balance	(\$59,297)
Total Revenue	\$533,673

6.3 Authorization To Distribute Year Two Funds From Statewide Health Improvement Program And Execution Of Related Contracts With Additional Healthcare Providers

WHEREAS, the Dakota County Board of Commissioners acts as the Community Health Board and has a long history and responsibility for supporting efforts to prevent disease and disability, and promote and protect the health and safety of county residents; and

WHEREAS, the Statewide Health Improvement Program (SHIP) was signed into law in 2008 as an integral component of Health Care Reform with the goal to help Minnesotans live longer, better, healthier lives by reducing the burden of chronic diseases with a focus on tobacco use and obesity through physical activity and nutrition in worksites, healthcare settings, schools, and other community settings; and

WHEREAS, the Minnesota Department of Health notified Public Health staff that Dakota County had been awarded \$2.783 million to reduce obesity and tobacco use for a two-year period beginning July 1, 2009 and ending June 30, 2011 (\$1.157 million in the first year and \$1.626 million in the second year); and

WHEREAS, by Resolution No. 09-323 (July 7, 2009), the Dakota County Board of Commissioners authorized acceptance of SHIP funds from the Minnesota Department of Health and execution of a grant agreement with the Minnesota Department of Health and related contracts to complete the necessary work, resulting in contracts with nine healthcare providers to increase breastfeeding; and

WHEREAS, by Resolution No. 10-273 (May 18, 2010), the Dakota County Board of Commissioners authorized contracting for breastfeeding interventions with an additional three healthcare providers for the second year of SHIP funding in an amount not to exceed \$15,000; and

WHEREAS, staff has identified interest from additional healthcare providers to become partners in increasing breastfeeding practices.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute contracts with up to 6 additional healthcare providers composed of clinics, hospitals, and birthing centers to facilitate breastfeeding interventions in an amount not to exceed a total of \$8,000 for the period of July 1, 2010 through June 30, 2011, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That these contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

6.4 Authorization To Amend 2010 Public Health Budget To Reallocate Public Health Emergency Response Grant III Funds

WHEREAS, the Dakota County Board of Commissioners acts as the Community Health Board and has responsibility to prevent disease and disability and to promote and protect the health and safety of County residents; and

WHEREAS, the State of Minnesota received funds from the Centers for Disease Control and Prevention to assess and enhance the capacity of the state and local public health departments to respond to bioterrorism, infectious diseases, and other threats to public health; and

WHEREAS, the State of Minnesota, acting through the Minnesota Department of Health (MDH) , allocated funding to each Community Health Board to carry out grant activities to assess and enhance local public health capacity to respond to bioterrorism, infectious diseases, and other public health threats; and

WHEREAS, the State of Minnesota, acting through the MDH, allocated a PHER III grant in the amount of \$457,995 to Dakota County for the period of November 19, 2009 through July 31, 2012; and

WHEREAS, by Resolution No. 09-576 (November 10, 2009), the Dakota County Board of Commissioners approved the PHER III plan and budget, and execution of the PHER III grant agreement with MDH; and

WHEREAS, on August 26, 2010, MDH changed the terms of the grant agreement to require Public Health to expend PHER III grant funds by July 30, 2011; and

WHEREAS, by Resolution No. 10-420 (August 24, 2010), the Dakota County Board of Commissioners authorized a budget amendment to transfer PHER III grant funds from the Public Health operations budget to the capital expenditure purchase (CEP) budget; and

WHEREAS, staff recommends that the Public Health PHER III budget be amended to transfer additional grant funds from the Public Health operations budget to the CEP budget.

NOW, THEREFORE, BE IT RESOLVED, That the 2010 Public Health budget is hereby amended as follows:

EXPENSE

CEP	\$36,000
Operational	(36,000)
TOTAL EXPENSE	\$0

6.5 Authorization To Execute Amendment To Grant Agreement With Minnesota Department Of Public Safety-Office Of Justice Programs To Extend Family Dependency Treatment Court Funding

WHEREAS, by Resolution No. 08-252 (May 20, 2008), the Dakota County Board of Commissioners approved submission of a Family Dependency Treatment Court (FDTC) proposal to the Minnesota Department of Public Safety-Office of Justice Programs (DPS-OJP), to fund a Recovery Specialist to serve Family Dependency Treatment Court participants; and

WHEREAS, the DPS-OJP awarded the County \$90,000 for this purpose; and

WHEREAS, by Resolution No. 08-376 (August 26, 2008), the Dakota County Board of Commissioners authorized execution of a grant agreement with the DPS-OJP to accept the grant and amend the 2008 Social Services budget; and

WHEREAS, the grant award funded the Recovery Specialist position through calendar year 2009; and

WHEREAS, the DPS-OJP contacted Dakota County and offered continued funding of \$90,000 for 2010 to continue the County's Family Dependency Treatment Court (FDTC) Recovery Specialist position; and

WHEREAS, by Resolution No. 10-184 (April 6, 2010), the Dakota County Board of Commissioners authorized execution of an amendment to the grant agreement with the DPS-OJP to accept the grant and amend the 2010 Social Services budget; and

WHEREAS, the DPS-OJP recently contacted Dakota County again and offered continued funding of \$81,955 for 2011 to continue the County's Family Dependency Treatment Court (FDTC) Recovery Specialist position; and

WHEREAS, the Recovery Specialist position uniquely supports parents starting and progressing in their recovery from substance abuse; and

WHEREAS, the grant award may be cancelled by the DPS-OJP or the Dakota County Board of Commissioners at any time, with or without cause, upon 30 days written notice to the other party; and

WHEREAS, in the event of cancellation, the County is entitled to a pro-rated payment based on the services provided.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute an amendment to the grant agreement authorized by Resolution No. 10-184 with the Minnesota Department of Public Safety-Office of Justice Programs to continue the Recovery Specialist position for the Family Dependency Treatment Court through 2011, in the amount of the grant awarded, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Recovery Specialist position is time-limited and contingent upon continued availability of grant funding.

7. REGULAR AGENDA

7.1 Update On Status Of Health Plan Contracts For Minnesota Senior Health Options, Minnesota Senior Care Plus, Minnesota Choice, And Other Department Of Human Services Reforms

Kay Dickison, Social Services Deputy Director, presented on this item. Ms. Dickison overviewed the program specifics and funding streams of Minnesota Senior Health Options, Minnesota Senior Care Plus, and Minnesota Choice. Ms. Dickison also detailed Dakota County trends, processes, revenues, and costs. This item was information only; no action was requested.

7.2 Update On Impacts Of Interim Housing Supports Guidelines, Adopt Permanent Housing Supports Guidelines And Amend 2010 Social Services Budget

Patrick Coyne, Social Service Director, presented on this item. Mr. Coyne reviewed Dakota County's Housing Support budget and how each area has a unique allocation and purpose. Mr. Coyne reviewed the Interim Housing Support Guidelines and their impacts on 46 families in 2010 and the eligibility requirements of the Family Unification Program. There was a motion by Commissioner Workman, seconded by Commissioner Egan, and passed on a 5-0 vote to recommend the County Board adopt the following resolution:

WHEREAS, by Resolution No. 97-450 (July 1, 1997), the Dakota County Board of Commissioners established guidelines and a county funded housing budget for shelter and other costs for families and

individuals who were homeless or at risk of becoming homeless, to be used only when no federal or state funds were available; and

WHEREAS, In response to escalating costs, by Resolution No. 10-092 (February 9, 2010), the Dakota County Board of Commissioners amended those guidelines which limited the use of county levy to only those families and individuals who are served by the Dakota County Social Services Department (county clients); and

WHEREAS, the amended guidelines also focused emergency and preventative supports for homeless county citizens not served by Social Services on emergency shelter and salvaging housing situations using other non-county funds; and

WHEREAS, staff recommends that the Dakota County Board of Commissioners adopt as permanent the Interim Community Services Guidelines for Serving Homeless Families and Individuals; and

WHEREAS, staff further recommends that the 2010 Social Services budget be amended to reflect the transfer of \$183,695 from the County-wide budget to provide housing supports for the remainder of 2010.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts as permanent, the Interim Community Services Guidelines for Serving Homeless Families and Individuals approved by Resolution No. 10-092 as it applies to the use of county levy, which are:

FAMILIES

Emergency Shelter

Provide shelter for families at Dakota Woodlands, Inc. Families must develop and make progress on a plan to resolve their housing crisis.

Transitional Housing

Provide transitional housing through subsidies for those families served by Dakota County Social Services and who are moving out of the shelter or awaiting other subsidies. Families must be making progress on a plan for permanent housing through work with a case manager. The total number of county housing subsidies is limited to the amount budgeted for this purpose.

Case Management

Provide case management when families enter a shelter or when families are in transitional housing.

SINGLE ADULTS AND COUPLES WITHOUT CHILDREN

Emergency Shelter:

For non-disabled single adults and couples without children, will be referred to metro-wide shelters.

For non-disabled single adults and couples without children, provide up to three days shelter during November through April.

Transitional Housing:

Continue to provide housing subsidies for disabled adults served by Dakota County Social Services. The total number of county housing subsidies is limited to the amount budgeted for this purpose.

Case Management:

Provide case management to disabled adults if served by Dakota County Social Services. No case management is provided to non-disabled adults.

; and

BE IT FURTHER RESOLVED, That the 2010 County budget be amended as follows:

EXPENSE

County-wide	\$(183,695)
Social Service – homelessness prevention	\$ 183,695
NCC	\$ 0

7.3 Progress Report From First Year Of Statewide Health Improvement Program

Mary Montagne, Public Health Supervisor, presented on this item. Ms. Montagne reviewed the goals, evaluation measures, and logic model of SHIP. Ms. Montagne also detailed a summary of policy, system, and environmental changes that were completed in the first year of SHIP along with other changes that are in process or are planned for year 2. This item was information only; no action was requested.

8. COMMUNITY SERVICES DIRECTORS REPORT

Each Commissioner received a copy of the Director's written report and Kelly Harder, Community Services Director, pointed out highlights.

9. ADJOURNMENT

There being no further business to come before the Committee, the meeting was moved for adjournment by Commissioner Krause, seconded by Commissioner Schouweiler, and passed on a 5-0 vote. The meeting was adjourned at 11:25 a.m.

Respectfully submitted,

Beth Bisciglia
Administrative Coordinator
Community Services Division

6.2 Proclamation Of Adoption Month In Dakota County, November 2010

Meeting Date: 10/19/10
Item Type: Consent-Action
Division: COMMUNITY SERVICES
Department: Social Services
Contact: Joan Granger-Kopesky Telephone: 952-891-7548
Prepared by: Diane Stang
Reviewed by: N/A N/A

Fiscal/FTE Impact:

- ☒ None
☐ Amount included in current budget
☐ Budget amendment requested
☐ FTE included in current complement
☐ New FTE(s) requested—N/A
☐ Other

PURPOSE/ACTION REQUESTED

Proclaim November 2010 as Adoption Month in Dakota County.

SUMMARY

November is National Adoption Month which is an effort to raise awareness about the adoption of children and youth from foster care.

When parental rights are terminated, the children become state wards. Counties are charged with the work of identifying permanent families for the children in their care who are state wards. Adoption at the county level is the process of *finding families for children*, a distinction from adoption agencies that typically find children for families.

Securing committed *families for children* who are state wards can be challenging. The role of the County adoption/guardianship worker is to find the best match possible for a child in need of an adoptive home, and to do so quickly.

Staff requests that the Dakota County Board of Commissioners declares the month of November 2010, as Adoption Month in Dakota County to recognize those willing to provide a forever-family to our state wards and to support increased awareness of the need for adoptive homes for children who are state wards.

Activities in Dakota County to support this resolution include a celebration with adoptive families and stakeholders from our child protection court process, banners in the government centers, and outreach in the foster care newsletter. Staff will also work with County Communications to highlight the enduring contribution of adoptive parents and the need for more adoptive homes in Dakota County.

EXPLANATION OF FISCAL/FTE IMPACT

None.

Supporting Documents:

Previous Board Action(s):

- ;
- ;
- ;
- ;
- ;

RESOLUTION

Proclamation Of Adoption Month In Dakota County, November 2010

WHEREAS, November is National Adoption Month to raise awareness about the need for adoptive families; and

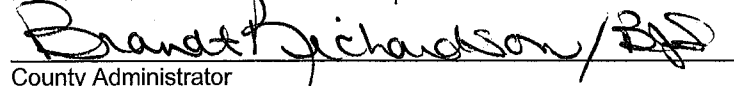
WHEREAS, Dakota County is responsible for finding safe, permanent families for Dakota County children who are wards of the state; and

WHEREAS, the County Board supports the need for increased public awareness regarding the enduring contribution of adoptive parents and the need for more adoptive homes in Dakota County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby proclaims the month of November 2010, to be observed as Adoption Month in Dakota County and recognizes adoptive families for their commitment to our children.

Administrator's Comments:

- ☒ Recommend Action
- ☐ Do Not Recommend Action
- ☐ Reviewed--No Recommendation
- ☐ Reviewed--Information Only
- ☐ Submitted at Commissioner Request


County Administrator

Reviewed by (if required):

- ☒ County Attorney's Office
- ☒ Financial Services
- ☐ Risk Management
- ☐ Employee Relations
- ☐ Information Technology
- ☐

6.3 Approval Of 2011 Per Diem For Juvenile Services Center

Meeting Date: 10/19/10
Item Type: Consent-Action
Division: COMMUNITY SERVICES
Department: Community Corrections
Contact: Barbara J. Illsley Telephone: 651-438-8290
Prepared by: Meg Grove
Reviewed by: N/A N/A

Fiscal/FTE Impact:

- ☐ None
☐ Amount included in current budget
☐ Budget amendment requested
☐ FTE included in current complement
☐ New FTE(s) requested-N/A
☒ Other

PURPOSE/ACTION REQUESTED

Approval of 2011 Juvenile Services Center (JSC) per diem.

SUMMARY

Dakota County has historically retained 34 of the 40 beds in the JSC for use by Dakota County juveniles. The remaining beds have been available to other Minnesota counties or other units of government (e.g., Prairie Island Reservation, federal government, and the Minnesota Department of Corrections (DOC)). Over the last 18 months, the number of beds used by Dakota County juveniles has dropped but other units of government have continued to purchase beds.

Staff recommends maintaining the 2011 per diem rate at the 2010 amount of \$248 for other Minnesota counties, the DOC, and all other units of government. Even though the per diem would reflect no inflation, it is competitive with comparable facilities in the metro area. Information available to date is that those facilities plan to maintain 2010 per diem rates for 2011.

EXPLANATION OF FISCAL/FTE IMPACT

Assuming similar trends and use through 2011, staff anticipates that the \$248 per diem will keep the JSC an attractive option for other Minnesota counties and units of government. Dakota County expects to maintain six non-County juveniles in the facility at an 85% occupancy rate during 2011 to provide projected revenues of \$461,278. Staff will continue to closely monitor revenue levels, and may seek an adjustment to the 2011 revenue projection based on market trends and occupancy through the year.

Supporting Documents:

Previous Board Action(s):

- ;
- ;
- ;
- ;
- ;

RESOLUTION

Approval Of 2011 Per Diem For Juvenile Services Center

WHEREAS, Dakota County has historically retained 34 of the 40 beds in the Juvenile Services Center (JSC) for use by Dakota County juveniles, while remaining beds have been available for purchase by other units of government; and

WHEREAS, over the last 18 months, the number of beds used by Dakota County juveniles has dropped, while other units of government have continued to purchase beds at the facility; and

WHEREAS, Community Corrections recommends no change to the per diem rate charged to other governmental units so that the 2011 per diem rate remains at \$248; and

WHEREAS, Community Corrections projects 2011 revenue from non-County juveniles at the JSC to be approximately \$461,278, based on six beds at 85% occupancy for the year.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the JSC 2011 per diem for the period of January 1, 2011 through December 31, 2011, as follows:

	Per Diem
Minnesota counties	\$248
All other governmental units	\$248

Administrator's Comments:

- ☒ Recommend Action
- ☐ Do Not Recommend Action
- ☐ Reviewed—No Recommendation
- ☐ Reviewed—Information Only
- ☐ Submitted at Commissioner Request

Brandt Richardson / BRS

County Administrator

Reviewed by (if required):

- ☒ County Attorney's Office
- ☒ Financial Services
- ☐ Risk Management
- ☐ Employee Relations
- ☐ Information Technology
- ☐

6.4 Authorization To Execute Amendment To East Metropolitan Adult Crisis Stabilization Cooperative Agreement With Ramsey County

Meeting Date: 10/19/10
 Item Type: Consent-Action
 Division: COMMUNITY SERVICES
 Department: Social Services
 Contact: Emily Schug Telephone: 651-554-6316
 Prepared by: Emily Schug
 Reviewed by: N/A N/A

Fiscal/FTE Impact:

- ☐ None
☐ Amount included in current budget
☐ Budget amendment requested
☐ FTE included in current complement
☐ New FTE(s) requested—N/A
☒ Other

PURPOSE/ACTION REQUESTED: Authorization to execute an amendment to the East Metropolitan Adult Crisis Stabilization Cooperative Agreement with Ramsey County.

SUMMARY: In response to a growing shortage of hospital beds for mental health clients, and an increase in the number of individuals seeking care in hospital emergency departments, the East Metropolitan Adult Crisis Stabilization (EMACS) was formed. EMACS' purpose is to work collaboratively to increase the capacity of the mental health crisis system by increasing access to psychiatric services and reducing the pressure on hospital emergency rooms to improve mental health crisis service outcomes.

By Resolution No. 09-153 (April 7, 2009), the County Board authorized the execution of the EMACS Cooperative Agreement with Ramsey County through December 31, 2011. The agreement provides that it may be amended by unanimous agreement of the parties as evidenced by resolutions adopted by their respective governing bodies. The counties recommend amending the cooperative agreement by developing a new name for EMACS, i.e., Mental Health Crisis Alliance, in order to improve public awareness of EMACS, to aid in the raising of funds for EMACS' work, and to increase support for EMACS' efforts to transform the delivery of mental health crisis services. The amendment to the cooperative agreement is included as Attachment A.

EMACS has been a forum among counties, health plans, hospitals, consumer support groups, and State agencies to identify barriers to rapid crisis stabilization for residents experiencing mental health crisis, to problem solve once these barriers are identified, to plan new or enhanced services, and to develop better access to care. The EMACS forum has challenged each organization to work differently through the contribution of time and expertise, has promoted business practices to benefit adults who are in crisis, and has promoted the use of client-centered evidence-based services.

The EMACS model has two components: 1) to deliver direct services to adults experiencing a mental health crisis, and in need of immediate services and stabilization; and 2) to develop a Continuum of Care to improve the adult mental health system in the East Metro counties with a crisis center as a central feature. Dakota and Ramsey County have been active players in EMACS, and EMACS has designed a mobile crisis stabilization team that is available to both counties. Dakota County benefits from the team because it augments the work of the county's crisis response unit by staying with adults experiencing psychiatric crises for longer periods of time, and working with them for up to seven days to achieve safety and stability.

The cooperative agreement establishes a governing board consisting of four people, two from each county, appointed by and serving their respective County Boards. Kelly Harder, Community Services Director, and Patrick Coyne, Social Services Director, serve as Dakota County's representatives. Each county has one vote, which may be cast by either member in attendance at a meeting where a vote is taken. Ramsey County acts as the fiscal and administrative agent. These responsibilities include receiving and disbursing funds at the direction of the EMACS governing board, employing staff to carry out EMACS program activities, accounting for revenues and expenditures, providing reports, and other administrative duties outlined in the cooperative agreement. The EMACS leadership team acts in an advisory role to the EMACS governing board to support future work.

Staff recommends authorization to execute the amendment to the EMACS Cooperative Agreement with Ramsey County to reflect a change in the name to Mental Health Crisis Alliance, effective on the date of execution by both counties.

EXPLANATION OF FISCAL/FTE IMPACT: There is no fiscal impact with the execution of the amendment to the cooperative agreement. It is hoped that by continuing to work jointly, better outcomes in adult mental health crisis services will be achieved. Direct services provided by EMACS are funded by DHS, fee reimbursement, Health East, Ramsey County and Regions. EMACS coordination activities are supported by grant funding from foundations.

- ;
- ;
- ;
- ;

RESOLUTION

Authorization To Execute Amendment To East Metropolitan Adult Crisis Stabilization Cooperative Agreement With Ramsey County

WHEREAS, in response to a growing shortage of hospital beds for mental health clients and an increase in the number of individuals seeking care in hospital emergency departments, the East Metropolitan Adult Crisis Stabilization (EMACS) was formed; and

WHEREAS, by Resolution No. 09-153 (April 7, 2009), the County Board authorized the execution of the EMACS Cooperative Agreement with Ramsey County through December 31, 2011; and

WHEREAS, the cooperative agreement provides that it may be amended by unanimous agreement of the parties as evidenced by resolutions adopted by their respective governing bodies; and

WHEREAS, the counties recommend amending the cooperative agreement by developing a new name for EMACS, i.e., Mental Health Crisis Alliance, in order to improve public awareness of EMACS, to aid in the raising of funds for EMACS' work, and to increase support for EMACS' efforts to transform the delivery of mental health crisis services; and

WHEREAS, EMACS has been a forum among counties, health plans, hospitals, consumer support groups, and State agencies to identify barriers to integrated rapid crisis stabilization for residents experiencing mental health crisis, to problem solve once these barriers are identified, to plan new or enhanced services, and to develop better access to care; and

WHEREAS, the cooperative agreement establishes a governing board consisting of four people, two from each county, appointed by and serving their respective County Boards; and

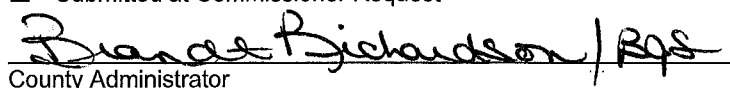
WHEREAS, Ramsey County acts as the fiscal agent and administrative agent, and the EMACS leadership team acts in an advisory role to the EMACS governing board to support future work.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves and authorizes the County Board Chair to execute the amendment to the East Metropolitan Adult Crisis Stabilization Cooperative Agreement by and among the east metropolitan counties of Dakota and Ramsey, substantially as presented on October 19, 2010, to the Community Services Committee of the Whole, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That all other terms of the cooperative agreement between the parties shall remain in full force and effect unless otherwise amended or terminated in accordance with law or the terms of the cooperative agreement.

Administrator's Comments:

- ☒ Recommend Action
- ☐ Do Not Recommend Action
- ☐ Reviewed—No Recommendation
- ☐ Reviewed—Information Only
- ☐ Submitted at Commissioner Request


County Administrator

Reviewed by (if required):

- ☒ County Attorney's Office
- ☒ Financial Services
- ☐ Risk Management
- ☐ Employee Relations
- ☐ Information Technology
- ☐

MEMORANDUM


**DAKOTA COUNTY ATTORNEY'S OFFICE
JAMES C. BACKSTROM
COUNTY ATTORNEY**

CIVIL DIVISION

**Dakota County Judicial Center
Hastings, Minnesota 55033
Telephone: (651) 438-4438**

DATE: September 10, 2010

TO: Patrick Coyne, Director of Social Services

FROM: Karen A. Schaffer, First Assistant County Attorney 

SUBJECT: Amendment to EMACS Joint Powers Agreement
Our File No. K-03-173.001

Attached please find a proposed amendment to the current EMACS joint powers agreement. If both counties decide to go with this approach and adopt county board resolutions, we probably should revise the entire agreement next year, prior to its expiration on December 31, 2011.

Let me know if I can provide additional assistance.

KAS/bjt

K03-172.1 memo to patrick coyne (KAS 9-10-11)

**FIRST AMENDMENT TO
COOPERATIVE AGREEMENT BY AND AMONG
THE COUNTIES OF DAKOTA AND RAMSEY
FOR EAST METROPOLITAN ADULT CRISIS
STABILIZATION COLLABORATIVE**

WHEREAS, pursuant to Minn. Stat. § 471.59 the Counties of Dakota and Ramsey entered into a cooperative agreement, referred to as the East Metropolitan Adult Crisis Stabilization collaborative ("EMACS"), with the purposes of (1) increasing the capacity of the mental health crisis services system, by increasing access to psychiatric services and reducing the pressure on hospital emergency rooms; and (2) improving mental health crisis services outcomes for adults and children; and

WHEREAS, the agreement provides that it may be amended by unanimous agreement of the parties as evidenced by resolutions adopted by their respective governing bodies; and

WHEREAS, the parties desire to amend the cooperative agreement in order to improve public awareness of EMACS, to aid in the raising of funds for EMACS' work, and to increase support for EMACS' efforts to transform the delivery of mental health crisis services, by developing a new name for EMACS.

NOW, THEREFORE, the parties agree as follows:

1. The cooperative agreement is amended by substituting "Mental Health Crisis Alliance," wherever it appears in the cooperative agreement, for "East Metropolitan Adult Crisis Stabilization Collaborative."
2. The cooperative agreement is amended by substituting "MHCA," wherever it appears in the cooperative agreement, for "EMACS."
3. All other terms of the cooperative agreement between the parties shall remain in full force and effect unless otherwise amended or terminated in accordance with law or the terms of the cooperative agreement.
4. This amendment is effective on the date of execution by both of the parties.

IN WITNESS WHEREOF, the parties have executed this First Amendment to the cooperative agreement on the dates indicated below.

COUNTY BOARD APPROVALS

Approved as to form:

COUNTY OF DAKOTA
STATE OF MINNESOTA

Assistant County Attorney

Date: _____

By: _____

Chair of Its County Board

ATTEST: _____

Deputy/Clerk of County Board

COUNTY BOARD APPROVALS

Approved as to form:

COUNTY OF RAMSEY
STATE OF MINNESOTA

Assistant County Attorney
Date: _____

By: _____
Chair of Its County Board

And: _____
Assistant/Deputy/County Administrator

Approved as to execution:

Assistant County Attorney
Date: _____

ATTEST: _____
Deputy/Clerk of County Board

7.1 Update On Service Management Authorization And Rate Tracking System

Meeting Date: 10/19/10
 Item Type: Regular-Information
 Division: COMMUNITY SERVICES
 Department: Administration
 Contact: Kay Dickison Telephone: 651-554-5837
 Prepared by: Kathy Anderson
 Reviewed by: N/A N/A

Fiscal/FTE Impact:

- ☐ None
☐ Amount included in current budget
☐ Budget amendment requested
☐ FTE included in current complement
☐ New FTE(s) requested—N/A
☒ Other

PURPOSE/ACTION REQUESTED

Provide an update on the Service Management and Rates Tracking System (SMARTS).

SUMMARY

Dakota County staff manages a \$170 million of state and federal dollars for Medical Assistance (MA) waived services program that provides support, care, and assistance to approximately 5500 Dakota County individuals in order to prevent a person's institutionalization. With these dollars, staff designs services to build, strengthen, and maintain informal networks of support for these individuals. Dakota County has experienced substantial growth for MA waiver and developmental disability (DD) services, particularly due to the growth in the aging population and broadened eligibility criteria to support people with mental disorders.

A cross-functional/cross-organizational team representing Social Services, Public Health, Community Services Contract Management, Information Technology, and Financial Services partnered with the goal of implementing a business process improvement project to improve work processes and minimize workload complexities for managing and integrating contracted services and vendor rates with client service authorizations. By Resolution No. 08-604 (December 16, 2008), the Dakota County Board of Commissioners authorized execution of a contract with Computer Integrated Technologies, Inc. to purchase software programming services for SMARTS in an amount not to exceed \$310,000. An additional \$13,000 was expended for temporary data entry resources to convert service authorizations to SMARTS.

Benefits of this project have been realized for clients and staff alike. SMARTS has enabled staff to better manage and track provider services and provider negotiated rates. In addition, updating of provider rates due to cost of living (COLA), and other changes are completed more efficiently due to centralized data sourcing and automation has decreased overall data entry error rates. SMARTS has reduced labor-intensive activities and enhanced data management for improved decision making using a system that is available 24 hours a day, 7 days a week. SMARTS has eliminated stand-alone databases and systems and enabled paper reduction through electronic notification, as well as electronic distribution of documents.

Benefits to clients include consistent and integrated work processes for improved client services, improved tools for service authorization development to support client needs through better access to provider information, and increased client contacts with case coordinators resulting in improved communication and increased client satisfaction.

At the October 19, 2010 Community Services Committee meeting, staff will provide an update that will cover the following:

- Overview of SMARTS implementation, purpose, and goals;
- Project outcomes, and the tools developed to realize those outcomes; and
- Challenges and next steps.

EXPLANATION OF FISCAL/FTE IMPACT

The one-time cost of \$323,000 for contract programming and temporary support for data entry was authorized for this project and this amount was spent to fully implement SMARTS. The Return on Investment (ROI) projected for the project was forecast to be a 3-year ROI. Based on increased number of clients serviced without increased FTE, staff is confident that the ROI projection is on track; however a full 12 months of full system usage is needed to confirm this estimate.

Supporting Documents:

Previous Board Action(s):

08-604; 12/16/08

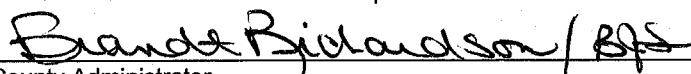
- ;
- ;
- ;
- ;

RESOLUTION

Information only; no action requested.

Administrator's Comments:

- ☐ Recommend Action
- ☐ Do Not Recommend Action
- ☐ Reviewed—No Recommendation
- ☒ Reviewed—Information Only
- ☐ Submitted at Commissioner Request


County Administrator

Reviewed by (if required):

- ☒ County Attorney's Office
- ☒ Financial Services
- ☐ Risk Management
- ☐ Employee Relations
- ☐ Information Technology
- ☐

7.2 Update On Status Of Health Plan Contracts For Preferred Integrated Network And Mental Health Targeted Case Management

Meeting Date: 10/19/10
 Item Type: Regular-Information
 Division: COMMUNITY SERVICES
 Department: Social Services
 Contact: Patrick Coyne Telephone: 952-891-7421
 Prepared by: Emily Schug
 Reviewed by: N/A N/A

Fiscal/FTE Impact:

- ☐ None
☐ Amount included in current budget
☐ Budget amendment requested
☐ FTE included in current complement
☐ New FTE(s) requested—N/A
☒ Other

PURPOSE/ACTION REQUESTED

Provide an update on status of health plan contracts for Preferred Integrated Network (PIN) and Mental Health Targeted Case Management (MH-TCM).

SUMMARY

Contractual relationships between counties and health plans have occurred throughout Minnesota as the Department of Human Services (DHS) has moved more mental health services into prepaid Medical Assistance health plan (PMAP) benefits. In addition, DHS is piloting efforts to move more people with mental health disabilities from Fee for Services (FFS) Medical Assistance into prepaid plans.

Preferred Integrated Network (PIN)

In 2008, DHS released a Request for Proposals (RFP) to demonstrate the integration of physical and mental health services within managed care organizations (MCO's) and their coordination with social services in accordance with Minn. Stat. §245.4682, subd. 3. These demonstration projects are known as "preferred integrated networks" or PINS. To be considered a PIN, the demonstration project must include a MCO and a County in the service area. The PIN concept has a goal of building on the State's existing health care programs in order to integrate mental health treatment within the mainstream health care delivery system, ensure coordination with social services, and improve the underlying financial incentives for timely, effective care.

Medica and Medica Behavioral Health approached Dakota County and requested that Dakota County participate with them in submitting a joint response to the PIN RFP. By Resolution 08-251 (May 20, 2008), the County Board authorized staff to submit a joint proposal to DHS to participate in a PIN demonstration project. DHS selected the Medica/Medica Behavioral Health/Dakota County proposal as one of three PIN demonstration projects. By Resolution No. 09-194 (April 21, 2009), the County Board authorized an agreement with Medica and Medica Behavioral Health to implement the PIN project. The agreement is ongoing for one-year time periods which requires staff to return to the County Board for authorization.

To date, the Medica/Medica Behavioral Health/Dakota County "Wellness PIN" is the only PIN project that has been implemented. The Wellness PIN enrolled its first members in September 2009, and additional members were enrolled in the months of October and November 2009. There are currently 373 PIN members, 20 of whom are children. Up to this point, there has not been an opportunity for people to voluntarily enroll in the PIN. The number of enrollees is expected to grow modestly if there is a voluntary enrollment option (expected in late 2010).

Mental Health Targeted Case Management (MH-TCM)

Effective July 1, 2009, responsibility for MH-TCM was transferred to health plans for those clients enrolled in PMAP contracts, eliminating the County match requirements of TCM costs. By Resolution No. 09-306 (June 16, 2009), the County Board authorized the Community Services Director to execute contract amendments to various existing contracts with Blue Cross/Blue Shield of Minnesota, HealthPartners, Inc., Medica Health Plans, and Ucare of Minnesota to add MH-TCM services for both adults and children, effective July 1, 2009, continuing through December 31, 2010. The DHS rate for MH-TCM is the rate in the current contracts, which is the full rate without the match requirement.

Emily Schug, Deputy Social Services Director, will review the clinical, financial, and operational status of Dakota County's involvement with the health plan contracts for PIN and MH-TCM. The discussion will provide background information to assist the County Board with future decisions regarding renewal of rates for PIN and MH-TCM.

EXPLANATION OF FISCAL/FTE IMPACT:

None.

Supporting Documents:

Previous Board Action(s):

08-251; 05/20/08

09-194; 04/21/09

09-306; 06/16/09

- ;
- ;

RESOLUTION

Information only; no action requested.

Administrator's Comments:

- ☐ Recommend Action
- ☐ Do Not Recommend Action
- ☐ Reviewed—No Recommendation
- ☒ Reviewed—Information Only
- ☐ Submitted at Commissioner Request

Brandt Richardson / BAS
County Administrator

Reviewed by (if required):

- ☒ County Attorney's Office
- ☒ Financial Services
- ☐ Risk Management
- ☐ Employee Relations
- ☐ Information Technology
- ☐

7.3 Authorization To Execute Contracts For Chemical Dependency Treatment Services

Meeting Date: 10/19/10
Item Type: Regular-Action
Division: COMMUNITY SERVICES
Department: Social Services
Contact: Emily Schug Telephone: 651-554-6316
Prepared by: Marsha Milgrom
Reviewed by: N/A N/A

Fiscal/FTE Impact:

- ☐ None
☐ Amount included in current budget
☐ Budget amendment requested
☐ FTE included in current complement
☐ New FTE(s) requested-N/A
☒ Other

PURPOSE/ACTION REQUESTED

Authorization to execute contracts with chemical dependency treatment programs, including new service item for contracted providers to conduct Rule 25 assessments in community locations throughout Dakota County.

SUMMARY

Dakota County is mandated by the State of Minnesota to provide services for persons who are chemically dependent. Helping persons recover via quick and convenient access to services has many benefits. At present, the County contracts with 13 chemical health providers throughout Dakota County. Treatment services can generally be described as: individualized planning, individual and group counseling, family education, support and referral, and post-treatment support services. Services are provided in community or residential settings which are licensed under State chemical dependency treatment programs ("Rule 31") for general and specific populations.

A recommendation for a level of treatment services is determined by a state-certified assessor using the "Rule 25," a professional assessment tool which enables public access to the State of Minnesota's Consolidated Chemical Dependency Treatment Fund (CCDTF). Any provider who meets state-certification may conduct a Rule 25, even if not then providing any treatment services to the individual.

Beginning January 1, 2011, staff recommends that most Rule 25 assessments be conducted by contracted providers, rather than County staff, which is currently Dakota County's practice. Slightly more than 100 Rule 25 assessments are conducted each month by County staff on a walk-in basis at the Northern Service Center. Dakota County will retain staff in the Chemical Health Unit to do the following: a) conduct required screening and authorizations of CCDTF treatment placements; b) conduct Rule 25 assessments for clients intensively served through Community Services programs or in detox, hospitals and jail; c) conduct walk-in Rule 25 assessments on an infrequent, crisis or as-needed basis; provide ongoing case management for clients with chemical health and/or mental health diagnoses. By having treatment providers complete Rule 25 assessments, it is expected County residents will have more geographic choices for their Rule 25 assessments, more flexible hours to meet their needs, and may be more likely to engage in treatment services.

Treatment providers bill CCDTF through the Department of Human Services (DHS) directly for services provided to persons eligible for chemical dependency services. DHS pays the provider directly and then bills the County a required 16.14% match. Dakota County receives an administrative allowance for administrative functions based on the amount of match paid. When the Rule 25 is added as a contracted service, Dakota County will reimburse the provider of Rule 25 assessments at a rate of \$150 per assessment only when the treatment provider does not receive the treatment referral. It is expected there will be an overall cost savings as a result of contracting for Rule 25 assessments.

Staff recommends execution of contracts with providers including Rule 25 assessment services at the rates as outlined in the Resolution. Staff also recommends County funding continue to purchase limited transportation services provided by Loren E. Novak and Associates (DBA Journey Counseling Services) at the rate of \$8.00 per trip per client, for clients eligible for CCDTF. In early 2011, staff will complete an analysis of transportation expenditures, which will result in a decision about whether to continue funding of the transportation services. Termination language will allow for discontinuation of Journey Counseling transportation services prior to 2012, if recommended as a result of analysis. The execution of a contract with these chemical dependency providers in no way obligates Dakota County to fund or refer clients.

EXPLANATION OF FISCAL/FTE IMPACT

Funding for these contracts is included in the County Administrator's 2011 recommended budget. Contracts will contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from the County, state or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

- ;
- ;
- ;
- ;
- ;

RESOLUTION**Authorization To Execute Contracts For Chemical Dependency Treatment Services**

WHEREAS, Dakota County is mandated by the State of Minnesota to provide services for persons who are chemically dependent; and

WHEREAS, beginning January 1, 2011, staff recommends that most Rule 25 assessments be conducted by contracted providers, rather than County staff, which is currently Dakota County's practice; and

WHEREAS, staff recommends execution of contracts with providers to include Rule 25 assessment services; and

WHEREAS, staff recommends County funding continue to be used to purchase limited transportation services; and

WHEREAS, the execution of a contract with a chemical dependency treatment provider in no way obligates Dakota County to fund or refer clients; and

WHEREAS, funding for these contracts is currently included in the County Administrator's 2011 recommended budget.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute contracts with the following chemical dependency treatment programs, for the listed services and rates for the period of January 1, 2011 through December 31, 2011, subject to approval by the County Attorney's Office as to form:

TREATMENT SERVICES**Avalon Programs, LLC**

Adults \$25.75

Adolescents \$28.05

CDC Centers, Inc., DBA River Ridge Treatment Center \$30.05

Community Drug & Alcohol Services, Inc. \$26.27

CREATE, Inc. \$30.50

Fairview Health Services, DBA

University of Minnesota Medical Center, Fairview \$28.54

Faith Family Recovery Center, LLC \$26.56

Hanson & Hanson Addiction Specialists, Inc.

Adults \$26.69

Adolescents \$25.62

Haven Chemical Health Systems, LLC – Margaret's House \$26.34

Loren E. Novak and Associates, Inc., DBA

Journey Counseling Services \$24.77

Transportation Services \$8.00

Odyssey Programs, LLC \$28.05

Nystrom & Associates, Ltd \$30.44

Administrator's Comments:

- ☒ Recommend Action
☐ Do Not Recommend Action
☐ Reviewed–No Recommendation
☐ Reviewed–Information Only
☐ Submitted at Commissioner Request

Reviewed by (if required):

- ☒ County Attorney's Office
☒ Financial Services
☐ Risk Management
☐ Employee Relations
☐ Information Technology
☐

Brandt Richardson / BRS
 County Administrator

ADOLESCENT INTENSIVE DAY PROGRAMMING

On-Belay of Minnesota, Inc., DBA Anthony Louis Center	\$49.84
Regions Hospital – New Connections	\$49.76

ROOM AND BOARD PLUS TREATMENT SERVICES

CDC Centers, Inc., DBA A Woman's Way	
Residential Treatment per Day	\$232.56
Residential Room and Board per Day	\$53.30
Dakota County Receiving Center – Cochran House	
Halfway House Treatment per Day	\$43.72
Halfway House Room and Board per Day	\$38.51
Haven Chemical Health Systems, LLC – Margaret's House	
Residential Treatment per Day	\$195.91
Residential Room and Board per Day	\$85.00
Haven Chemical Health Systems, LLC – Paul's Place	
Residential Treatment per Day	\$205.41
Residential Room and Board per Day	\$85.00

Rule 25 Assessments

\$150 per assessment
that does not result in
referral to the program

Avalon Programs, LLC
 Adults
 Adolescents
CDC Centers, Inc., DBA River Ridge Treatment Center
Community Drug & Alcohol Services, Inc.
CREATE, Inc.
Dakota County Receiving Center – Cochran House
Fairview Health Services, DBA
 University of Minnesota Medical Center, Fairview
Faith Family Recovery Center, LLC
Hanson and Hanson Addiction Specialists, Inc.
 Adults
 Adolescents
Haven Chemical Health Systems, LLC – Margaret's House
Loren E. Novak and Associates, Inc., DBA
 Journey Counseling Services

On-Belay of Minnesota, Inc., DBA Anthony Louis Center
Regions Hospital – New Connections
Nystrom & Associates, Ltd

; and

BE IT FURTHER RESOLVED, That the contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from the County, state or federal sources are not appropriated at a level sufficient to allow payment of the amounts due; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, within the amount budgeted, to alter the number and types of clients served, type of services provided and the contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form.